

**CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE****Name and address of submitting body:**

Furniture & Fittings Skill Council  
407-408, 4<sup>th</sup> Floor, DLF City Court, MG Road  
Sikenderpur, Gurgaon (Haryana)- 122 002  
Tel: 91 124 4513900  
Website: [www.ffsc.in](http://www.ffsc.in)  
Email Id: [info@ffsc.in](mailto:info@ffsc.in)

**Name and contact details of individual dealing with the submission**

**Name:** Mr. Rahul Mehta

**Position in the organization:** Chief Executive Officer

**Address if different from above:** Address same as above

**Tel number(s):** +91-124-4513900

**Email address:** [ceo@ffsc.in](mailto:ceo@ffsc.in)

**List of documents submitted in support of the Qualifications File**

1. Model Curriculum
2. Industry validations
3. Line Ministry Approval (email communications)
4. Documents supporting the need for this Qualification
  - Skill gap report conducted by BCG and FICCI
  - Skill gap report conducted by FFSC
  - Skill gap report conducted by KPMG
5. Affiliation and accreditation norms
  - Guidelines for accreditation, affiliation and continuous monitoring of training centres
  - Grading metrics for accreditation standards
6. Assessment guidelines
  - Model curriculum
  - Evaluation matrix for Assessment Agencies
  - Criteria of empanelment of Assessment Agencies
7. Occupational Map and Career Progression Path
8. Functional Analysis

**Model Curriculum to be added, which will include the following:**

- **An indicative list of tools/equipment to conduct the training**
- **Trainers' Qualification**
- **Lesson Plan**

**Distribution of training duration into theory/practical/OJT component****SUMMARY**

General Assistant-Furniture and Fittings Installation

NSQC Approved

## NSQF QUALIFICATION FILE

Approved in 12<sup>th</sup> NSQC Meeting – NCVET – 30<sup>th</sup> September, 2021

1	<b>Qualification Title:</b>	General Assistant-Furniture and Fittings Installation
2	<b>Qualification Code, if any</b>	FFS/Q2202
3	<b>NCO code and occupation</b>	NCO-2015/7115.9900
4	<b>Nature and purpose of the Qualification (Please specify whether Qualification is short term or long term)</b>	<p><b>Nature of the Qualification:</b> The Qualification is for short-term training.</p> <p><b>Purpose of the Qualification:</b> The Qualification is developed:</p> <ul style="list-style-type: none"> <li>- To skill the unemployed candidates by imparting the short-term skill development training</li> <li>- To allow people from other sectors to learn new skills to deal with changes in the workforce and market</li> <li>- To meet the requirement of the industry to provide entry-level semi-skilled manpower in this Qualification</li> </ul>
5	<b>Body/bodies which will award the Qualification</b>	Furniture & Fittings Skill Council (FFSC)
6	<b>The body which will accredit providers to offer courses leading to the Qualification</b>	Furniture & Fittings Skill Council (FFSC)
7	<b>Whether accreditation/ affiliation norms are already in place or not, if applicable (if yes, attach a copy)</b>	Yes Attached as annexure
8	<b>Occupation(s) to which the Qualification gives access</b>	Furniture Installation (Carpenters and Installers), Furniture Production – (Joinery, Cabinet Making Assembly), and Furniture After-Sales
9	<b>Job description of the occupation</b>	The General Assistant-Furniture and Fittings Installation is a beginner who assists the on-site team in the furniture installation operations. The person is responsible for loading,

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		unloading, and supplying materials, tools, and equipment. The individual maintains the on-site store, keeps the work area clean, and assists in the handover proceedings. The General Assistant-Furniture and Fittings Installation report to the Assistant Carpenter/ Assistant Installer.
10	<b>Licensing requirements</b>	Not applicable
11	<b>Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)</b>	Not applicable
12	<b>Level of the Qualification in the NSQF</b>	2
13	<b>Anticipated volume of training/learning required to complete the Qualification</b>	240 Hours (from MC)
14	<b>An indicative list of training tools required to deliver this Qualification</b>	Model Curriculum may be referred to, attached as Annexure
15	<b>Entry requirements and/or recommendations and minimum age</b>	Basic Literacy and Numeracy The minimum level of education for school training is 6 <sup>th</sup> class. 14 years is the minimum job entry age.
16	<b>Progression from the Qualification (Please show Professional and academic progression)</b>	Assistant Carpenter/ Assistant Installer The occupational map is attached as Annexure, which shows the professional progression
17	<b>Arrangements for the Recognition of Prior Learning (RPL)</b>	Not applicable
18	<b>International comparability where known (research evidence to be provided)</b>	Not applicable
19	<b>Date of a planned review of the Qualification.</b>	01 <sup>st</sup> / October/2024 (3 years post the date of NSQC approval)

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	NSQC approval date: 30 <sup>th</sup> / September 2021		
<b>20</b>	<b>The formal structure of the Qualification</b>		
	<b>Mandatory components</b>		
	<b>Title of component and identification code/NOSs/ Learning outcomes</b>	<b>Estimated size (Learning hours)</b>	<b>Level</b>
	Bridge Module	40	2
	FFS/N2201: Assist in conducting the recce of the worksite	44	2
	FFS/N2202: Assist in material management, fabrication, and installation work at the site	104	2
	FFS/N8201: Follow health, safety, and greening practices at the worksite	24	2
	FFS/N8202: Work effectively with the co-workers, supervisor, and others	28	2
	<b>Sub Total (A)</b>	<b>240</b>	
	<b>Optional components (Not Applicable)</b>		
	<b>Title of component and identification code/NOSs/ Learning outcomes</b>	<b>Estimated size (learning hours)</b>	
	Not Applicable		
	<b>Sub Total (B)</b>		

<b>Total (A+B)</b>	<b>240</b>	
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**SECTION 1**  
**ASSESSMENT**

<p><b>21</b></p>	<p><b>Body/Bodies which will carry out an assessment:</b> The affiliated Assessment Bodies of Furniture &amp; Fittings Skill Council will do the assessment. The list of Assessment Agencies is:</p> <table border="1"> <thead> <tr> <th><b>SL. NO</b></th> <th><b>ASSESSMENT AGENCY NAME</b></th> </tr> </thead> <tbody> <tr><td>1</td><td>Glocal Thinkers Pvt Ltd</td></tr> <tr><td>2</td><td>Induslynk Training Services Pvt. Ltd (Mettl)</td></tr> <tr><td>3</td><td>IAssess Consultants LLP</td></tr> <tr><td>4</td><td>IRIS Corporate Solutions Private Limited</td></tr> <tr><td>5</td><td>Arthav Information Technologies Private Limited</td></tr> <tr><td>6</td><td>Virtual Saas</td></tr> <tr><td>7</td><td>Demorgia</td></tr> <tr><td>8</td><td>Intouch Skills</td></tr> <tr><td>9</td><td>Ace Assessments</td></tr> <tr><td>10</td><td>SPIWD</td></tr> <tr><td>11</td><td>Sai Graphics</td></tr> <tr><td>12</td><td>Radiant Infonet</td></tr> <tr><td>13</td><td>LLP Explore</td></tr> <tr><td>14</td><td>Tag Assessors Guild</td></tr> <tr><td>15</td><td>India Skills</td></tr> </tbody> </table>	<b>SL. NO</b>	<b>ASSESSMENT AGENCY NAME</b>	1	Glocal Thinkers Pvt Ltd	2	Induslynk Training Services Pvt. Ltd (Mettl)	3	IAssess Consultants LLP	4	IRIS Corporate Solutions Private Limited	5	Arthav Information Technologies Private Limited	6	Virtual Saas	7	Demorgia	8	Intouch Skills	9	Ace Assessments	10	SPIWD	11	Sai Graphics	12	Radiant Infonet	13	LLP Explore	14	Tag Assessors Guild	15	India Skills
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<p><b>22</b></p>	<p><b>How will RPL assessment be managed, and who will carry it out?</b></p> <p>The Qualification File has been developed for the short-term training program. Therefore, the RPL program is not applicable for the Qualification.</p>																																
<p><b>23</b></p>	<p><b>Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable, and fair and show that these are in line with the requirements of the NSQF.</b></p> <p>Empaneled Assessment Agencies will do the assessment. These assessors would be aligned to assess as per the laid down criteria. Only the ToA certified Assessor is eligible to conduct the assessment.</p> <p>Assessment Agency would conduct assessment only at the training centers of Training Partner or designated testing centers authorized by FFSC.</p> <p>Each National Occupational Standard (NOS) has been assigned weightage. Therein each Performance Criteria in the NOS has been assigned marks for</p>																																

theory/ practical/ project/viva based on relative importance and criticality of function.

This will facilitate the preparation of question bank/paper sets for the Qualification. Each of these paper sets/question banks created by the Assessment Agency will be validated by the industry subject matter experts of FFSC.

The following tools are proposed to be used for the final assessment:

i. **Written Test:** This will comprise Multiple-Choice Questions. An online system for this will be preferred.

ii. **Practical Test:** This will comprise a test job/ assignment to be done as per the briefing following appropriate working steps, using necessary tools, equipment, and instruments.

Through observation, it will be possible to ascertain the candidate's aptitude, attention to detail, quality consciousness, etc. Finally, the Assessor will measure the end product to gauge the level of his skill achievements.

iii. **Structured Interview/viva:** This tool will be used to assess the conceptual understanding and the behavioral aspects regarding the job role and the specific task at hand.

iv. **Project Test:**

During the training period, each trainee will be given a project to be developed within a given time frame. The same project will be evaluated on the assessment date by the Assessor.

- For each Qualification, assessment criteria have been developed, which describe the weightage for each NOS/Performance criteria (PC) and assigned marks based on each NOS separately
- The subject matter experts will develop the question bank to assess the theoretical and practical knowledge.
- The affiliated assessment agency will carry out the assessment process on the date proposed after completing the training.
- The assessment body will share the assessment result to FFSC for review and compliance; after that, the result will be processed, and certificates will be generated.
- Assessments shall be conducted in the regional languages in case of any specific requirement from the concerned Training Institutions.
- For ensuring the impartial assessment, it will be confirmed that the Assessment Agencies are not involved in any training delivery for this project.

## **24. Assessment evidences**

### **Assessment Guidelines and Assessment Weightage**

#### **Assessment Guidelines**

1. The Sector Skill Council will create criteria for assessment for each Qualification Pack. Each Element/ Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down the proportion of marks for Theory and Skills Practical for each Element/ PC.
2. The assessment for the theory part will be based on the knowledge bank of questions created by the SSC.
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for the theory part for each candidate at each examination/training centre (as per assessment criteria below).
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training centre based on these criteria.
6. To pass the Qualification Pack assessment, every trainee should score a minimum aggregate passing percentage of 70% for the QP and a minimum of 70% for each NOS.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

#### **Minimum Aggregate Passing % at QP Level: 70**

**(Please note:** Every Trainee should score a minimum aggregate passing percentage as specified above to successfully clear the Qualification Pack assessment.)

#### **Minimum Passing % at NOS Level: 70**

**(Please note:** A Trainee must score the minimum percentage for each NOS separately as well as on the QP as a whole.)

**Assessment Criteria****FFS/N2201: Assist in conducting the recce of the worksite**

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b><i>Assist in preparing the worksite for recce</i></b>	<b>12</b>	<b>14</b>	<b>-</b>	<b>4</b>
<b>PC1.</b> assist in preparing the list of material, tools, or equipment required for conducting recce	4	-	-	2
<b>PC2.</b> assist in conducting the physical site survey using appropriate equipment and tools to examine for any possible health and safety hazards	4	8	-	-
<b>PC3.</b> ensure the cleanliness of the worksite formarking and measurement purpose	4	6	-	2
<b><i>Assist in taking measurements of the worksite</i></b>	<b>12</b>	<b>46</b>	<b>10</b>	<b>2</b>
<b>PC4.</b> follow the instructions as per the recce checklist	3	-	-	-
<b>PC5.</b> ensure availability of the tools and equipment for conducting recce	3	-	-	-
<b>PC6.</b> assist in measuring the dimensions of the worksite	2	20	5	-



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PC7. assist in marking the worksite as per layout plan	2	20	3	-
PC8. assist in timely compilation and handover of the measurement sheet to the supervisor	2	6	2	2
<b>NOS Total</b>	<b>24</b>	<b>60</b>	<b>10</b>	<b>6</b>

### FFS/N2202: Assist in material management, fabrication, and installation work at the site

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Plan resources as per instructions</i>	4	6	5	1
PC1. interpret the work to be done based on the job card and instructions received from the supervisor	1	-	-	1
PC2. assist in collecting necessary tools and materials for the job work	1	2	-	-
PC3. assist in coordinating with the various departments for material movement at various intervals	1	2	-	-
PC4. ensure daily filling and submission of job cards to the supervisor	1	2	5	-
<i>Assist in loading and unloading of materials</i>	1	8	-	1
PC5. interpret the material loading and unloading instruction sheet received from the supervisor	1	-	-	1
PC6. arrange the appropriate handling equipment for loading and unloading of materials	-	4	-	-

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PC7. use the handling equipment to shift the material from the loading/ unloading bay to the designated area	-	4	-	-
<b>Assist in segregation and storage of materials, tools, and equipment</b>	<b>5</b>	<b>16</b>	<b>-</b>	<b>2</b>
PC8. assist in ensuring that all the materials and equipment are duly checked and stacked properly	1	4	-	1
PC9. ensure the use of appropriate containers to store or carry rivets, bolts, drift pins, and similar items	2	4	-	-
PC10. assist in collecting, storing, and removing combustible waste products at the end of each work shift	1	4	-	-
PC11. assist in proper record keeping of materials, tools, and equipment for each workday	1	4	-	1
<b>Assist in preparing the worksite for fabrication and installation</b>	<b>6</b>	<b>16</b>	<b>-</b>	<b>-</b>
PC12. ensure clean work area for hazard-free operations	1	4	-	-
PC13. install the wall and floor safety/protection material to prevent damage to the floor/walls/individuals	2	4	-	-
PC14. ensure safety and proper functioning of the power socket for the usage of power tools before initiating work	2	4	-	-
PC15. assist in gathering and organizing the required tools and equipment, hardware fittings for assembling and installing furniture	1	4	-	-
<b>Assist in executing the assigned fabrication and installation task</b>	<b>4</b>	<b>24</b>	<b>-</b>	<b>1</b>
PC16. assist in unpacking the materials/furniture parts delivered at the workplace as per the given instructions	1	8	-	-
PC17. place and set up the ladder and other supporting equipment as per the requirement	1	6	-	-

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<b>PC18.</b> assist in placing all the furniture parts and hardware appropriately based on requirement during assembling of parts	1	6	-	-
<b>PC19.</b> ensure cleaning of the work area at required intervals and before the project handover	1	4	-	1
<b>NOS Total</b>	<b>20</b>	<b>70</b>	<b>5</b>	<b>5</b>

**FFS/N8201: Follow health, safety, and greening practices at the worksite**

<b>Assessment Criteria for Outcomes</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>
<b><i>Maintain cleanliness of the worksite</i></b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>2</b>
<b>PC1.</b> ensure adequate stock of cleaning materials and consumables	1	2	-	1
<b>PC2.</b> identify and report poor organizational practices concerning hygiene, food handling, cleaning	1	-	-	1
<b>PC3.</b> ensure that the trash cans or waste collection points are cleared every day	1	2	3	-
<b><i>Follow health and safety procedures</i></b>	<b>5</b>	<b>6</b>	<b>4</b>	<b>1</b>
<b>PC4.</b> use appropriate personal protective equipment compatible with the work and compliant with relevant Occupational Health and Safety (OHS) guidelines: masks, safety glasses, head protection, ear muffs,	3	3	4	-

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safety footwear, gloves, aprons, etc.				
<b>PC5.</b> use emergency equipment following manufacturers' specifications as per requirement	2	3	-	1
<b>Maintain personal hygiene</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>-</b>
<b>PC6.</b> follow the dress code of the worksite	2	2	3	-
<b>PC7.</b> wash hands regularly using suggested material such as soap, one-use disposable tissue, warm water, etc.	2	2	2	-
<b>Follow precautionary measures to avoid work hazards</b>	<b>12</b>	<b>19</b>	<b>-</b>	<b>2</b>
<b>PC8.</b> follow the displayed safety signs at the worksite	3	2	-	1
<b>PC9.</b> undertake the safety measures and checks while handling any electrically powered tools and equipment, etc.	3	7	-	1
<b>PC10.</b> ensure the usage of harmful chemicals inside the work area as per the specified guidelines only	1	3	-	-
<b>PC11.</b> ensure safe handling and disposal of waste and debris	3	3	-	-
<b>PC12.</b> undertake correct ways while lifting or movement of the heavy material from one place to another	2	4	-	-
<b>Ensure material conservation and optimization of resources</b>	<b>11</b>	<b>7</b>	<b>8</b>	<b>-</b>
<b>PC13.</b> ensure optimal material utilization in the specific processes	3	2	-	-
<b>PC14.</b> implement the suggested ways to conserve and re-use water	3	2	2	-
<b>PC15.</b> ensure to keep the electrical appliances in OFF position when not in use	2	-	3	-
<b>PC16.</b> carry out routine cleaning of tools, machines, and equipment as per instruction	3	3	3	-
<b>NOS Total</b>	<b>35</b>	<b>40</b>	<b>20</b>	<b>5</b>

**FFS/N8202: Work effectively with the co-workers, supervisor, and others**

Assessment Criteria for Outcomes	Theor y Marks	Practica l Marks	Project Marks	Viva Mark s
<i>Interact and communicate effectively with the co-workers, supervisors, and others</i>	<b>23</b>	<b>20</b>	<b>10</b>	<b>6</b>
<b>PC1.</b> maintain work etiquette, e.g., use polite language, behave courteously and responsibly, etc.	5	4	5	2
<b>PC2.</b> seek assistance and clarifications from the supervisor or any such appropriate authority as and when required	4	4	-	2
<b>PC3.</b> coordinate and cooperate with the co-workers to maximize effectiveness and efficiency in carrying out tasks	4	4	5	-
<b>PC4.</b> assist in identifying and reporting any information or possible deviations to appropriate authority timely	5	4	-	-
<b>PC5.</b> follow escalation matrix in case of any grievance	5	4	-	2
<i>Follow gender and Person with Disability (PwD) sensitive practices at the worksite</i>	<b>25</b>	<b>10</b>	<b>-</b>	<b>6</b>
<b>PC6.</b> maintain a conducive environment for all the genders at the worksite	5	4	-	2
<b>PC7.</b> transact with everyone without any personal bias based on gender, disability, caste, religion, color, sexual orientation, and culture	5	4	-	2
<b>PC8.</b> follow gender-inclusive practices at the worksite	5	-	-	2
<b>PC9.</b> use appropriate verbal and non-verbal communication while interacting with Persons with Disability (PwD)	5	2	-	-
<b>PC10.</b> report incidents of any harassment and discrimination to the appropriate authority	5	-	-	-

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<b>NOS Total</b>	<b>48</b>	<b>30</b>	<b>10</b>	<b>12</b>
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**All the Compulsory NOS**

<b>National Occupational Standards</b>	<b>Theory Marks</b>	<b>Practical Marks</b>	<b>Project Marks</b>	<b>Viva Marks</b>	<b>Total Marks</b>	<b>Weightage</b>
<b>FFS/N2201.Assist in conducting the recce ofthe worksite</b>	24	60	10	6	100	30
<b>FFS/N2202.Assist in material management, fabrication, and installation work at thesite</b>	20	70	5	5	100	35
<b>FFS/N8201.Follow health,safety, and greening practices at the worksite</b>	35	40	20	5	100	20
<b>FFS/N8202.Work effectively with the co-workers, supervisor, andothers</b>	48	30	10	12	100	15
<b>Total</b>	<b>127</b>	<b>200</b>	<b>45</b>	<b>28</b>	<b>400</b>	<b>100</b>

**SECTION 2****25. EVIDENCE OF LEVEL****OPTION B**

## NSQF QUALIFICATION FILE

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Title/Name of qualification/component: <b>General Assistant-Furniture and Fittings Installation</b> Level: 2		
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors
<p><b>Process</b></p> <p><b>NSQF Level Descriptor:</b> Prepares person to/ carry out processes that are repetitive, regularly, with little application of understanding, more of practice</p>	<p>Following are the process-wise key requirements:</p> <ul style="list-style-type: none"> <li>- Assist in preparing worksite for recce</li> <li>- Assist in taking measurements of the worksites</li> <li>- Assist in loading and unloading of materials</li> <li>- Assist in segregation and storage of materials, tools, and equipment</li> <li>- Assist in preparing the worksite for fabrication and installation</li> <li>- Assist in executing the assigned fabrication and installation task</li> </ul>	<p>As mentioned in the key requirements, the person regularly carries out the different tasks with little understanding and more practice.</p> <p>The job requirements match with the NSQF level 2 descriptor. Hence, level 2 is appropriate.</p>
<p><b>Professional knowledge</b></p> <p><b>NSQF Level Descriptor:</b> Material, tools, and applications in a limited context, understand the context of work and quality.</p>	<p>Following are the few professional knowledge requirements:</p> <ul style="list-style-type: none"> <li>- About different tools and hardware, terminology, pictorial representation, symbols, etc.</li> <li>- Correct use of handling tools and materials</li> <li>- Health, safety norms at the worksite</li> <li>- Waste material handling</li> <li>- Standard process and principle of</li> </ul>	<p>According to the key requirements, the person should know materials and tools and apply the knowledge in a limited context. They should also be able to understand the context of work and quality in a limited way.</p> <p>The job requirements match with the NSQF level 2 descriptor. Hence, level 2 is appropriate.</p>

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	various operations of the worksite in a limited way	
<p><b>Professional skill</b></p> <p><b>NSQF Level Descriptor:</b> Limited-service skills used in limited context; select and apply tools; assist in professional works with no variables; differentiate good and bad quality</p>	<p>Following are the few professional skills required for the job role</p> <ul style="list-style-type: none"> <li>- Identification and maintenance of the tools and materials</li> <li>- Completion of the assigned work appropriately within the timeline</li> <li>- Maintenance of health and safety at the worksite</li> <li>- Working at the worksite as per the guideline</li> </ul>	<p>The person does their work with limited-service skills in a limited context. The person selects and uses the tools, assist in professional works with no variables. As a result, they can differentiate between good and bad quality.</p> <p>The job requirements match with the NSQF level 2 descriptor. Hence, level 2 is appropriate.</p>
<p><b>Core skill</b></p> <p><b>NSQF Level Descriptor:</b> Receive and transmit written and oral messages, basic arithmetic, personal financing, understanding of social, political, and religious diversity, hygiene, and environment</p>	<p>The job role demands that the person should be able to understand and possess the skills such as:</p> <ul style="list-style-type: none"> <li>- Read and understand the measurements, understands instructions and standard operating procedures</li> <li>- Communicate with people in the proper manner</li> <li>- Understand and respect various social, political, and religious diversity</li> <li>- Follow health and safety information</li> <li>- Maintain cleanliness of the environment</li> </ul>	<p>The person understands the basic arithmetic, personal financing, social, political, and religious diversity, hygiene, and environment.</p> <p>The job requirements match the NSQF level 2 descriptor. Hence, level 2 is appropriate.</p>
<p><b>Responsibility</b></p> <p><b>NSQF Level Descriptor:</b> No responsibility; works under instruction and close supervision.</p>	<p>The person performs his job by following health and safety norms. Following are the few key responsibilities:</p> <ul style="list-style-type: none"> <li>- Assisting in conducting the recce of the worksite</li> </ul>	<p>The person has no responsibility and works under close supervision. The job requirements match with the NSQF level 2 descriptor. Hence, level 2 is appropriate.</p>



## NSQF QUALIFICATION FILE

Approved in 12<sup>th</sup> NSQC Meeting – NCVET – 30<sup>th</sup> September, 2021

	<ul style="list-style-type: none"><li>- Assisting in material management, fabrication, and installation</li><li>- Assisting in maintaining health, safety, cleanliness, and hygiene at the worksite</li></ul>	
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### SECTION 3

#### EVIDENCE OF NEED

26	<b>What evidence is there that the Qualification is needed? What is the estimated uptake of this Qualification, and what is the basis of this estimate?</b>		
	<b>Basis</b>	<b>In the case of SSC</b>	<b>In case of other Awarding Bodies (Institutes under Central Ministries and states departments)</b>
	Need of the Qualification	FFSC follows an intensive, detailed process for Qualification development, which requires industry involvement at each level. Accordingly, FFSC has an Industry-led Sub-Committee, called the "FFSC's Board of Standards (BoS)", dedicated to the development of Qualifications. BoS is formed with the support of the elected members of the Governing Council and Honorary Members from the Academic Institutions. Further, FFSC has a "National Occupational Standards (NOS) Group" comprising of Subject Matter Experts of various domains who work on developing Qualifications specific to sub-sector and occupations.	NA

		<p>FFSC also involves a minimum of 30 industry stakeholders for the development of the Qualifications.</p> <p>Industry interactions carried out while creating occupational maps, skill gap study, and prioritization of job roles for Qualification development. As a result, the mentioned Qualification was indicated as a critical requirement by the industry members. As a result, the Board of Standards and NOS Group of FFSC have given the Qualification's final approval. Furthermore, the Qualification has also been validated by thirty industries and endorsed by some leading industry players and small and medium enterprises.</p> <p>The unorganized sector majorly dominates the furniture market. The sector is witnessing a strong growth due to increased construction activities in metro cities and tier-II cities, changing lifestyles, increasing disposable income, along changing consumer aspirations. In addition, the skill requirement study conducted by Boston Consulting Group (BCG) in 2020 has indicated the furniture industry is growing and expected to grow at 7-8% and 13-18% CAGR, respectively, for Home and Office Furniture.</p> <p>FFSC also conducted a skill gap study to understand the need for the Qualification. According to the Skill Gap Report:</p> <ul style="list-style-type: none"> <li>• Manpower during 2016-17: 4,44,442</li> <li>• Estimated for 2022: 10,04,022</li> <li>• Estimated for 2025: 14,80,439</li> </ul>	
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## NSQF QUALIFICATION FILE

Approved in 12<sup>th</sup> NSQC Meeting – NCVET – 30<sup>th</sup> September, 2021

		<ul style="list-style-type: none"> <li>• Gap during 2022: 5,59,580</li> <li>• A gap during 2025: 10,35,996</li> </ul> <p>Skill Gap Studies, attached as Annexure.</p>	
Industry Relevance		FFSC has taken validations of the job roles from a minimum of 30 industry bodies (10-large, 10-small, 10-medium). The Qualification has been developed based on relevance and inputs of the industry. The details of industry validation, attached as an Annexure.	NA
Usage of the Qualification		The usage of the Qualification will be found in both organized and unorganized sub-sectors of the furniture industry. In addition, it will be used for fresh skilling in schools, colleges/in-house training purposes, and basic training of apprenticeship.	NA
Estimated uptake		FFSC has conducted research, analysis, and assessment of skill gaps in the furniture industry. Therefore, the estimation of the requirement of manpower has to be done based on the findings of the skill gap study and secondary research. <ul style="list-style-type: none"> <li>• Manpower during 2016-17: 4,44,442</li> <li>• Estimated uptake for 2022: 10,04,022</li> <li>• Estimated uptake for 2025: 14,80,439</li> </ul>	NA
<b>27</b>	<b>Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidence</b>		
	FFSC has approached the concerned Line Ministry for the recommendations. The emails and approval are attached as annexure.		
<b>28</b>	<b>What steps were taken to ensure that the Qualification (s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification</b>		
	FFSC checked the Qualification for any duplication across the sectors. Given that Qualification is a niche to the Furniture sector, there is no duplication or pre-existing		

## NSQF QUALIFICATION FILE

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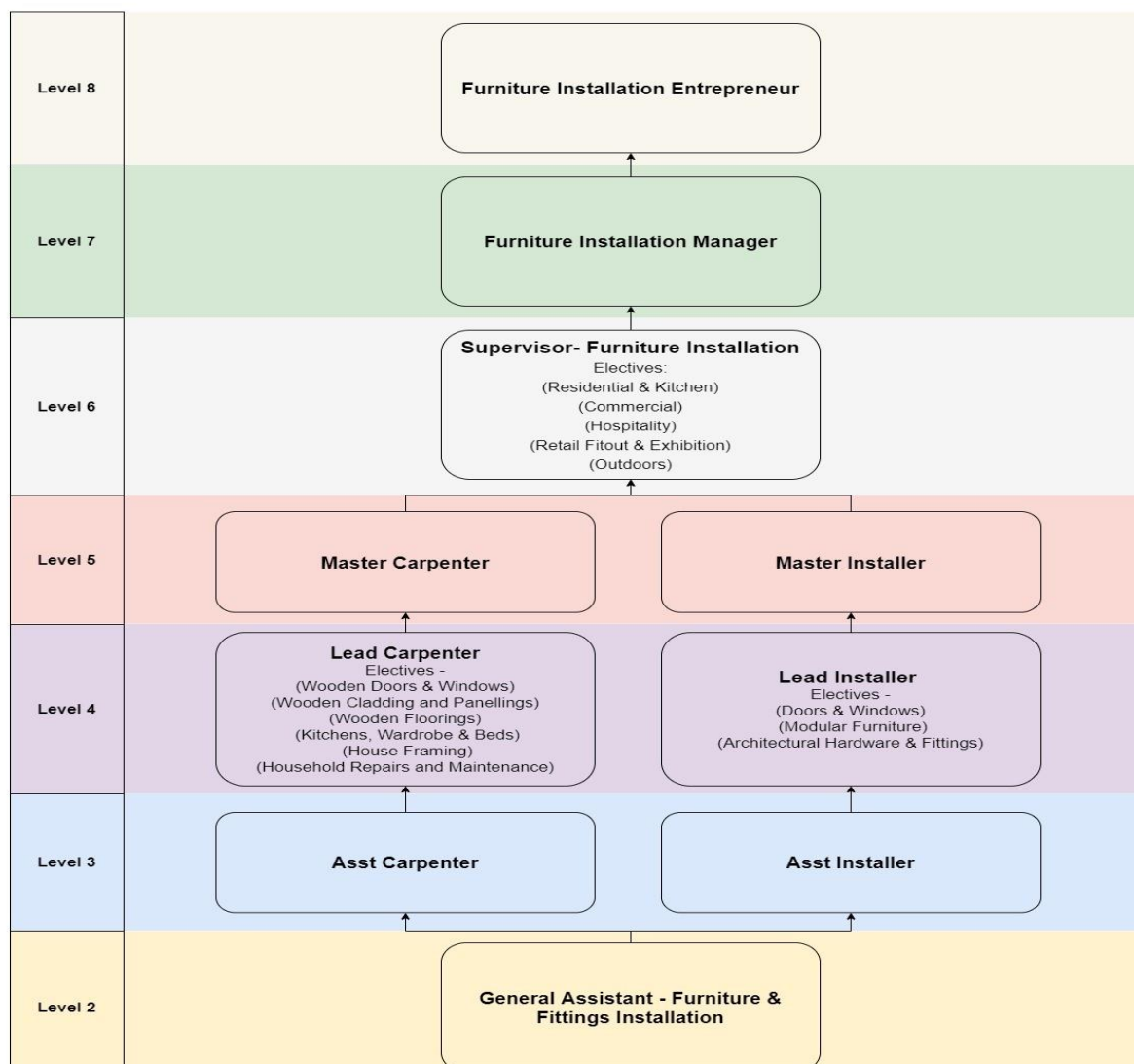
	<p>similar qualifications. The Q file has been checked by National Qualification Registrar. No existing course was found with the same content and duration.</p> <p>This Qualification was developed keeping in mind the industry requirements after consultation with the stakeholder.</p>
29	<p><b>What arrangements are in place to monitor and review the Qualification (s)? What data will be used, and at what point will the Qualification (s) be revised or updated? Specify the review process here</b></p> <p>The qualification packs will be reviewed and checked for relevance as per industry standards after 3 years.</p> <p>Any institution/ individual can send feedback, which will be considered during the next review cycle. In addition, communication will be sent for feedback to all the major stakeholders prior to reviewing the qualifications. The Qualification will also be uploaded to the website of FFSC for feedback and suggestions for the review process.</p>

### **SECTION 4**

#### **EVIDENCE OF PROGRESSION**

30	<p><b>What steps have been taken to design this or other qualifications to ensure that there is a clear path to other qualifications in this sector?</b></p> <p><b><i>Show the career map here to reflect the clear progression</i></b></p> <p>FFSC carried out online sessions and meetings with industry experts to understand career progression. In addition, the skill gap study of FFSC and secondary reports was also referred to understand the progression.</p> <p>Career Progression</p>
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**Career Map for Furniture Installation Job Roles NSQF Level 2-8**



Occupational Map

<b>Sub-Sector</b>		Furniture Sales, Installation & After Sales
<b>Occupations</b>		Furniture Installation
<b>Occupation #</b>		22
Level 10	Leadership	CEO
Level 9	Senior Management	GM, Furniture Installation
Level 8	Mid Management	Furniture Installation Entrepreneur

**NSQF QUALIFICATION FILE**

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Level 7	Mid Management	Furniture Installation Manager	
Level 6	Junior Management	<b>Supervisor - Furniture Installation</b> Electives: (Residential & Kitchen) (Commercial) (Hospitality) (Retail Fitout & Exhibition) (Outdoors)	
Level 5	Junior Management	Master Carpenter	Master Installer
Level 4	Entry	<b>Lead Carpenter</b> Electives - (Wooden Doors & Windows) (Wooden Cladding & Panelling) (Wooden Flooring) (Kitchen, Wardrobe & Beds) (House Framing) (Household Repairs & Maintenance)	<b>Installer</b> Electives - (Doors & Windows) (Modular Furniture) (Architectural Hardware & Fittings)
Level 3	Entry	Asst Carpenter	Asst Installer
Level 2	Entry	General Assistant - Furniture & Fittings Installation	
Level 1	Entry		

For further horizontal mobility, the detailed occupational map is attached as Annexure.

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