

Guidelines for Assessment Agencies (AAs)

The following parameters will be used to review the performance of Assessment Agencies:

- Assessment agency will share the details of the Assessor immediately after alignment of the batch.
- Assessment Agency will take mail confirmation from TP regarding availability of raw materials and required tools/equipment and share it with council before date of assessment.
- Only an Assessor who is TOA Certified by FFSC will conduct the assessment sessions.
- Availability of adequate Tablets/Mobile Phones for online assessment as per the batch size.
- According to the batch size, Assessor has to carry hard copies of individual practical test projects (Technical Drawings) on the day of assessment.
- Assessor to coordinate with SSC monitoring team during the assessment session. Assessment Agency to share live video streaming weblink or connect using video calling through WhatsApp or Skype or duo during the assessment session.
- Proper conduction of theory, practical and Viva for all the present candidates.
- Assessor to share photos/videos of the assessment sessions.
- Assessment agency to share the final pictures of the practical test products which are made by each trainee.
- After completion of assessment live feedback from candidates to be recorded.
- Submit the assessment completion report to the SSC within two working days.

Zero Tolerance Attitude for Corruption/Fraud in Assessment Process:

There have been some cases of assessors taking bribe from TPs or individuals to pass candidates. In addition, there are cases where licensed assessors are being impersonated and assessments are conducted by fraud assessors. To stop such fraudulent activities and improve the sanctity of the assessment process, FFSC has adopted a no-tolerance attitude towards assessors who are found guilty and will cancel the affiliation of involved AAs.