

## **Guidelines for Training Partners (TPs)**

The following parameters will be used to review the performance of Training Partners:

- Mobilised candidates should be as per the entry criteria mentioned in the Qualification Pack.
- Trainer should be TOT Certified by the FFSC.
- Training schedule to be as per the Model Curriculum of the job role.
- Video Calling Facilities should be available at the TCs and the trainer should be briefed to coordinate with the monitoring team of FFSC.
- Regular updates to be shared with FFSC regarding the status of training and prior intimation regarding non conductance of training session.

### **Internal Assessments:**

- Availability of raw materials according to the batch size (Soft wood, block board, ply, adhesive etc.) for the internal assessments.
- Availability of tools and equipments according to the batch size.
- Training Partner to conduct the first and second Internal assessments of theory exam in the centre.
- Training Partner to conduct the first and second Internal assessments of Practical exam in the centre.
- Practical test projects shared by FFSC to be implemented by the trainees during the internal assessment
- Video calling with FFSC monitoring team to be done during the internal assessment.
- Training Partner shared the final pictures of the practical test products which are made by the trainees during the internal assessment session.
- Hard copy of internal assessment documents (with result sheet) to be submitted to FFSC.

### **Zero Tolerance Attitude for Corruption/Fraud in Training Process:**

To stop fraudulent activities and improve the sanctity of the training process, FFSC has adopted a no-tolerance attitude towards the Training Partners who are found guilty and will take strict action against the TPs involved.